

XQ

Over the course of an eight-week paid internship in the summer of 2021, Emerson Collective will catalyze an extraordinary and talented group of college students through mentorship, enriching programs, and meaningful work experience.

Selected Interns will work out of the Emerson Collective offices in Palo Alto, California or Washington, DC. Those interning with XQ will be based in Oakland, California. Placement locations will be determined by the internship and we are unable to accommodate adjustments.

Areas of focus include, but are not limited to, communications, project support, events, policy, and research. Summer interns will also participate in weekly programming designed to develop leadership capacity and build out professional networks.

Scope

XQ Institute is the nation's leading organization dedicated to rethinking the high school experience so that every student graduates ready to succeed in life. We work in communities throughout the country, with individual schools and entire school systems, to help them dream big about what high school could be, turn their innovative ideas into action, and create more rigorous and equitable schools. We share what's working with other schools and districts, so they can tailor new models to the needs of their own students and communities. We know that seeing is believing, so we meet people where they are to share the importance and possibility of change through listening, learning, and storytelling. And our open-source tools, based on research and design thinking, empower people to take up the challenge of transforming their high schools with a unifying goal: unlocking the American promise of a high-quality education for everyone. XQ is seeking summer interns to support several initiatives across various teams including School Success; Research, Policy, & Partnerships; Education Content & Tools; Marketing, Creative, & Strategy; and Operations. Working as a team of fellow interns, these interns will work on collaborative projects supporting several initiatives giving them experience and exposure to a wide cross-section of our

work. Summer interns should have experience with creating detail-oriented project plans as they'll help with the execution and coordination of various summer projects. Interns may also employ creative writing and photography in the curation of new content for our ongoing social media efforts. The expansion of our policy platform is a central goal for 2021, so it is expected that interns will have strong research, writing, and communication abilities. The interns will work at the XQ offices in Oakland, CA.

Qualifications

- All interns may encounter sensitive information and are expected to maintain a high level of discretion and confidentiality.
- Flexible and adaptive work ethic; all interns will contribute to special projects across different teams as they arise.
- Competent problem solving and confident self-starting skills
- You're passionate about social impact, particularly fighting poverty, improving schools, making government work well for all, environment, and/or immigrants' rights.
- You're intellectually curious. You love learning new things. You learn quickly and independently. You respond to new ideas, projects, and tasks with enthusiasm and a sense of possibility.
- You're creative and resourceful when solving problems or completing tasks.
- You have exceptional organization skills. You have strong prioritization skills, including time management and project management skills, and always follow through.
- You have excellent written and oral communication skills, including the ability to develop materials for internal and external audiences. You can communicate complex information clearly and concisely with everyone in the organization and with external stakeholders.

- You maintain a team-oriented approach and thrive in entrepreneurial, dynamic environments. You're comfortable taking on new tasks or projects with little direction and adjusting course quickly in response to feedback.
- You have high standards for accuracy, quality, and integrity.
- You respond to new ideas, projects, and tasks with enthusiasm and a sense of possibility.

Location

- Oakland, California

Compensation

This is a paid internship that offers both housing and travel stipends.

Questions

Please direct any questions to internship@emersoncollective.com

Students: [Click here to apply](#)